

CDBG-R SUBMISSION TEMPLATE **& CHECKLIST**

The American Recovery and Reinvestment Act of 2009 ("Recovery Act") was signed into law by President Obama on February 17, 2009. The Recovery Act awards \$1 billion in CDBG Recovery (CDBG-R) funds to be distributed to cities, counties, insular areas and states, of which \$10 million has been reserved by HUD for its administrative costs and \$10 million of which will be awarded to Indian tribes. Recipients of the remaining \$980 million of CDBG-R funds will be the approximately 1,200 jurisdictions that received CDBG funding in Fiscal Year 2008. This template sets forth the suggested format for grantees receiving funds from CDBG-R. A complete submission contains the information requested below, including:

- (1) The CDBG-R Substantial Amendment (template attached below)
- (2) Spreadsheet for Reporting Proposed CDBG-R Activities (see <http://www.hud.gov/recovery>)
- (3) Signed and Dated Certifications (see <http://www.hud.gov/recovery>)
- (4) Signed and Dated [SF-424](#).

Grantees should also attach a completed CDBG-R Substantial Amendment Checklist to ensure completeness and efficiency of review (attached below).

THE CDBG-R SUBSTANTIAL AMENDMENT

Jurisdiction(s): <u>Municipality of Guaynabo</u>	CDBG-R Contact Person: <u>Wilfredo Martínez</u>
Jurisdiction Web Address: <u>www.guaynabocity.gov.pr</u> <i>(URL where CDBG-R Substantial Amendment materials are posted)</i>	Address: <u>Apartado 7885, Guaynabo Puerto Rico 00970</u> Telephone: <u>787.720.4040 x-6344, 6345</u> Fax: <u>787.731.8481</u> Email: <u>wruvira@guaynabocity.gov.pr</u>

ENSURING RESPONSIBLE SPENDING OF RECOVERY ACT FUNDS

Funding available under the Recovery Act has clear purposes – to stimulate the economy through measures that modernize the Nation’s infrastructure, improve energy efficiency, and expand educational opportunities and access to health care. HUD strongly urges grantees to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. While the full range of CDBG activities is available to grantees, the Department strongly suggests that grantees incorporate consideration of the public perception of the intent of the Recovery Act in identifying and selecting projects for CDBG-R funding.

Introduction

The **American Recovery and Reinvestment Act of 2009 (ARRA PL 111-05)** is an economic stimulus package enacted by the 111 United States Congress and signed into law by President Barrack Obama on February 17, 2009. **The ARRA** is based largely on proposals made by President Obama and is intended to provide a stimulus to the U.S. economy U.S. in the wake of the economic downturn. The measures are nominally worth \$787 billion. The ARRA includes federal tax relief, expansion of unemployment benefits and other social welfare provisions, and domestic spending in education, health care and infrastructure, including the energy sector

The ARRA appropriated \$1 billion in Community Development Block Grant (CDBG) funds to cities, states, counties, insular areas, and local governments to carry out, on an expedited basis, eligible activities under the CDBG Program. The U.S. Department of Housing and Urban Development (HUD) issued the Notice of Program Requirements for Community Development Block Grant Program Funding Under **the ARRA** [Docket No. FR-5309-N-01]. The Notice explains statutory issues affecting program design and implementations as well as information and requirements for meeting the Recovery Act goals of investing in infrastructure that will create or sustain jobs and generate maximum economic benefits in the long-term.

Title XII of DIVISION A of **the ARRA** appropriates funds to carry out the Community Development Block Grant (CDBG) program under Title I of the Housing and Community

Development Act of 1974 on an expedited basis. These funds are being distributed to grantees that received CDBG funding in fiscal year 2008. The grant program under Title XII is commonly referred to as, the CDBG Recovery (CDBG-R) program. Reference to provisions of the appropriations statute itself is referred to as the Recovery Act; reference to the grants, grantees, assisted activities, and implementation rules are referred to as CDBG-R.

The CDBG-R grant is a supplemental appropriation and as such, HUD is treating the use of such funds to be a substantial amendment to the current approved consolidated plan and FY 2008-09 Annual Action Plan. Grantees must submit a substantial amendment to their existing and previously approved program year Annual Action Plan for FY 2008-09. The deadline for submission of the amendment to the HUD field office is June 5, 2009.

A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES

Grantees must provide information concerning CDBG-R assisted activities in an electronic spreadsheet provided by HUD. The information that must be reported in the spreadsheet includes activity name, activity description, CDBG-R dollar amount budgeted, eligibility category, national objective citation, additional Recovery Act funds for the activity received from other programs, and total activity budget. An electronic copy of the spreadsheet and the format is available on HUD’s recovery website at <http://www.hud.gov/recovery>.

Jurisdiction/Grantee Name: San Juan		CDBG-R Fomula Grant Amount: \$2,781,590				Date:	
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget
Rehabilitation of the Levittown 7th section Community Center	The Municipality is proposing the reconstruction of the Existing community Center at the 7th section of the Levittown Community, Sabana Seca ward. This center will serve the low income residents of Levittown and Sabana Seca.	570.703(1)	570.208(a)(1)	\$ 2,503,431.00	\$ -	\$ 1,315,465.00	\$ 3,818,896.00
Planning and Administration	A total of \$56,976 (10% of the total grant) of CDBG-R funds will be used to pay reasonable program administration costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under the CDBG program.	570.206(a)(1)		\$ 278,159.00			\$ 278,159.00

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: (Grantees should follow the same order that activities are listed in the Spreadsheet for Reporting Proposed CDBG-R Activities – this will allow HUD to easily match activity narratives with the information provided in the spreadsheet.)

CDBG-R Activity #1- Construction of Roads Retaining Walls

(2) Activity Narrative: In addition to the Spreadsheet for Reporting Proposed CDBG-R Activities, grantees must provide a narrative for each activity describing how the use of the grantee’s CDBG-R funds will meet the requirements of Title XII of Division A and Section 1602 of ARRA. The grantee’s narrative must also state how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

The Municipality of Guaynabo is proposing the construction of retaining walls, as part of the City roads network. The retaining walls have the objective of stabilizing hillsides near the roads and for the control of the erosion of the land. The proposed retaining walls will improve the safety of the low and moderate income neighborhoods roads, reducing deaths and injuries resulting from landslides in the community’s roads network. The project consists of the construction of the walls at five different sites located in the rural areas of the municipality. The following are the proposed sites:

Site 1- Retaining Wall at La Pajilla Sector, Barrio Hato Nuevo

This project is located in a rural area of the Municipality. The project consists of the construction of a Retaining Wall to protect the road from continuous landslides. The total cost of this project is \$103,715.25

Site 2. Retaining Wall, Villa Isleña, Barrio Guaraguao

This project is located at Calle Municipal in Villa Isleña sector, Barrio Guaraguao. The project is located in a rural area of the Municipality which consists of the construction of a Retaining Wall to protect from continuous landslides. The wall is 20 meters long and 2.5 meters high. The total cost of this project is \$99,498.00

Site 3. Retaining Wall, Road #836 km 1.5, Barrio Camarones

This project is located in a rural area of the Municipality. The project consists of the construction of a Retaining Wall to protect the road from continuous landslides. The wall is 69 meters long, 3 meters high with a 69 meter long ditch. The total cost of this project is \$175,035.00.

Site 4. Retaining Wall at Canta Gallo Sector, Barrio Santa Rosa I.

This project is located at Juanillo Fuentes Street at Canta Gallo Sector in Barrio Santa Rosa I. It is located in a rural area of the Municipality. The project consists of a Retaining Wall to protect from continuous landslides. The wall is 12 meters long, 2 meters high. The total cost of this project is \$18,412.00

Site 5- Retaining Wall at Los Machuca Sector, Barrio Camarones

This project is located in a rural area of the Municipality. The project consists of the construction of a Retaining Wall to protect the road from continuous landslides. The wall is 31 meters long and 3.5 meters high; the ditch is 30 meters long. The total cost of this project is \$66,260.00

How the proposed project will comply with the requirements of Title XII of Division A and Section 1602 of ARRA?

The determination to select this project was based upon their readiness to go out to bid. The proposed project under this amendment complies with Title XXII of Division A and Section 1602 of the Recovery Act in the following way:

- The Environmental review of the project is completed and will be submitted to HUD for final release of funds.
- The project are ready for Bid and the Request for Proposals it is expected to be published as soon as this amendment if approved and release of funds is obtained from HUD.
- All permits are approved.

Need of the project

The transportation system in a community is an important factor contributing to the quality of life of the residents. When transport systems are efficient, they provide economic and social opportunities and benefits that result in positive multipliers effects such as better accessibility to markets and additional investments. When transport systems are deficient in terms of capacity or reliability, they can have an economic cost such as reduced or missed opportunities.

Mobility is one of the most fundamental and important characteristics of economic activity as it satisfies the basic need of going from one location to the other, a need shared by passengers, freight and information. The City Government is committed to provide a safe network of roads in order to guarantee that low and moderate income persons have the opportunity to enhance their socioeconomic conditions within the City.

Due to the high concentration of daily traffic as one of the most important economic center in the Metropolitan Area of Puerto Rico, roads are suffering an accelerated depreciation

process and need to be improved. The City has established as a high priority program of public works on those roads that need to be improved, especially in their retaining wall areas.

The above mentioned program is based in the following socioeconomic principles:

- **Preservation of Existing Infrastructure:** Maintaining the current road, bridge, transit, and intermodal assets in good condition.
- **Safety and Security in Travel:** Decreasing the risk of personal injury and property damage on, in, and around transportation facilities.
- **Congestion Management:** Ensuring that congestion on the City roadways does not reach levels that compromise productivity and quality of life.
- **Access to Opportunity:** Addressing the complex mobility needs of persons living in low-income communities and persons with disabilities.
- **Sustainable Development:** Coordinating land use, transportation, economic development, environmental quality, energy conservation, and community aesthetics.
- **Efficient Movement of Goods:** Improving the movement of freight within and through the region by rail, water, air, and surface transportation modes.

To developing the above mentioned road projects, the City is proposing the use of the CDBG-R funds to improve the conditions of the low and moderate income neighborhoods roads network.

Proposed Scope of work

The roads included in this project will receive a major construction impact. The construction process will comply with the General Construction and Building Code. Every programmatic activity will include the following construction phases:

- Identification of physical or structural damages;
- Planning and design phase;
- Preparation of the site;
- Foundation remediation as required;
- Reinforcement of the structure;
- Verification of bearing capacity;
- Installment of temporary traffic railing, if necessary;

CDBG Eligibility

The project is eligible activity under 570.201(c) Acquisition, construction, reconstruction, rehabilitation, or installation of public facilities, public streets, sidewalks, and other site improvements and public utilities.

Description of how the proposed Project complies with the objectives of the CDBG Program

All CDBG funded activities must meet one of three National Objectives. These objectives are:

- Benefit to low and moderate income families.
- Aid in the prevention or elimination of slums or blight.
- Activities meeting community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community and where other financial resources are not available to meet such needs.

The **project** proposed in this amendment comply under the national objectives through 24 **CFR 570.208(a)(1)**. “An activity, the benefits of which are available to all the residents in a particular area, where at least 51% of the residents are low and moderate income persons. Such an area need not be coterminous with the census tracts or other officially recognized boundaries but must be the entire area served by the activity.”

How the project will preserve and/or create jobs and promote economic recovery?

The primary goals of the ARRA are the creation/retention of job, and the promotion of economic benefits. The proposed project will promote the creation of direct construction jobs as indirect construction services jobs. The jobs created are expected to have long term economic benefit to the community it will serve.

On the other hand, the maintenance works that will be done in the city road network will guarantee the best conditions to the road infrastructure. This will allow Guaynabo citizen, especially low and moderate income persons, to have a smoothly daily ride to their job places, educational programs, health services appointments, or other essential services program. A crucial dimension of engaging low-income people in work is the ability to get from home to work and deal with family considerations during the day, e.g., doctor’s appointments, or sick child from day care, among others considerations.. Maintaining their job placements and being able to receive their essential services allows families to foster better socioeconomics opportunities and to make a positive contribution to the community.

The local effect of the CDBG-R funds to be received by the Municipality was estimated using the methods described in Romer and Bernstein. This method is the same used by the Congressional Budget Office for the calculation of the National Estimates. According to this

method, one job will be generated by every \$27,210 invested in infrastructure project. Taking this in consideration, this project will generate approximately 19 jobs.

	CDBG-R
Investment by program	\$514,343.00
Cost per job	\$27,210
Jobs created by program	19

How the project will assists those most impacted by the recession?

The construction industry in Puerto Rico is one the most important industrial sector in the Island. Annually this sector generates over \$7B in direct to economic activity. The economic resources and job placements created by this industry is significantly. Taking into consideration the Puerto Rico Planning Board and the Association of General Contractors remarks, the local construction industry generate 67,000 jobs and produces over \$7 B to the local economy. The importance of the construction industry is represented by their estimated 15% participation of the gross national product. Although these numbers are still significant, after the year 2000, the industry has continuously decelerated, having lost over 25,000 jobs in the last three years.

To invest in the construction of public facilities is to invest in one of the sector most impacted by the recession. The proposed project will be developed using contractors that will contract labor directly and will generate economic development.

How the project will provide the investment needed to increase economic efficiency?

Maintaining a well conditioned road infrastructure is a key element for an effective economic development system. Guaynabo City is recognized for being one of the major economic centers of the Island Metropolitan Area, which transfers to more and better socioeconomic opportunities for the Guaynabo’s constituents. Investing in transportation infrastructure construction and transportation services is a favored policy option to aid economic recovery and accelerate employment growth.

People in Guaynabo City have the opportunity to assist in a daily basis to their professional responsibilities as of other social and personal responsibilities. This aspect assists the City to strengthen its economic competitiveness environment and to continue to foster economic development activities within the actual recession time.

On the other hand, the Puerto Rico economy has been adversely affected by a marked decline in the U.S. economy. Also, internally has been affected by a continued drop in fixed investment, job

losses and restrictions on credit availability. 2009 represents the third fiscal year in which Puerto Rico is experiencing a significant recession process. The lack of government investment in construction has hit hard in one of the largest employment sector of the economy, the construction.

The proposed investment by the City of Guaynabo will contribute to the economic and increase economic efficiency. This spending is important because promoting a City productive and competitive socioeconomic environment is essential to maintaining a growing economy in the global marketplace.

How the CDBG investment will be made in transportation, environmental protection, or other infrastructure projects that will provide long-term economic benefits?

Creating a prosperous economy requires a number of different elements to be in place and a well maintained transport system is one of most important. Being able to maintain a road network in good condition promotes the City to have a high level productivity environment. Efficient road infrastructure facilitates effective transport system that provides economic and social opportunities and benefits. A efficient road infrastructure ensures that congestion on the City roadways does not reach levels that compromise productivity and quality of life. The results are positive multipliers effects such as better accessibility to markets and additional investments.

Providing people with the opportunity of being productive in a high competitive environment, results in long term economic benefits for the City because new opportunities will continue to be created and the economic development process will not be disrupted.

The above mentioned economic development system approach contribute to socioeconomic vitality and workforce development in many different ways by:

- providing direct employment and contributing to economic output through the active participation of the industrial sectors in the City economics;
- acting as a catalyst for investment and regeneration;
- assisting in developing a positive image and improving the attractiveness of the City for business investment, and as a place to live, work and visit;
- improving the skills and qualifications of the workforce, both for employment in the industry sectors that are part of the City economy system; and
- by helping to reduce the cost to the economy of workforce absence due to traffic jams and congestions.

The use of the CDBG-R will allow the completion of a project that lacked funding for its completion. If the Municipality is unable to secure funding for this project, critical community needs will go unmet, and the economic development opportunities needs of the low and moderate-income residents of the Municipality will be compromised.

How the project will minimize or avoid reductions in essential services?

The economic crisis affecting Puerto Rico and the United States is having a direct effect at the road infrastructure system. The financial crisis is affecting low income persons because of budget cuts which will result in delayed roads construction projects, reduced roads investment funds and accelerated deteriorating roads conditions. There are various broad categories of losses that Cities public works programs will incur in the coming years, each of which will have significant impacts on the City constituents, specially low and moderate income people. The lack of adequate funding put in jeopardy road construction and on day-to-day maintenance operations.

The proposed action by the City of Guaynabo will allow the improvement of the existing road infrastructure that provides essential services to the City population. Although the City allocates funding for the provision of some maintenance activities for the road network, the lack of sufficient funds to develop the works described in this activity doesn't allows the City to build the retaining wall proposed.

How the project will foster energy independence?

The project will foster energy independence by environmental cost savings, in light of reductions in pollution and greenhouse gas (GHG) emissions that result from traffic congestion.

GHG emissions is prove to decrease in well maintained and good conditions roads because alleviate congestion and move traffic from “rougher” to “smoother” roads, which decreases idling, and helps vehicles keep their mpg as high as possible. The physical maintenance of roads has a negative (increasing) impact on GHG emissions, a consequence of the materials and construction equipment needed to provide maintenance. Researchers have examined the positive impact of well-maintained roads on GHG emissions, and have found that as road quality improves vehicle GHG emissions decrease.

The achievement of low GHG emissions will result in long term energy efficiency thus fostering energy independent.

(3) Jobs Created: (Report the number of full- and part-time jobs estimated to be created and retained by the activity (including permanent, construction, and temporary jobs)).

The primary goals of the ARRA are the creation/retention of job, and the promotion of economic benefits. The proposed project will promote the creation of direct construction jobs as indirect construction services jobs. The jobs created are expected to have long term economic benefit to the community it will serve.

On the other hand, the maintenance works that will be done in the city road network will guarantee the best conditions to the road infrastructure. This will allow Guaynabo citizen, especially low and moderate income persons, to have a smoothly daily ride to their job places, educational programs, health services appointments, or other essential services program. Maintaining their job placements and being able to receive their essential services allows families to foster better socioeconomics opportunities and to make a positive contribution to the community.

The local effect of the CDBG-R funds to be received by the Municipality was estimated using the methods described in Romer and Bernstein. This method is the same used by the Congressional Budget Office for the calculation of the National Estimates. According to this method, one job will be generated by every \$27,210 invested in infrastructure project. Taking this in consideration, this project will generate approximately 19 jobs.

	CDBG-R
Investment by program	\$514,343.00
Cost per job	\$27,210
Jobs created by program	19

(4) Additional Activity Information: (A description of how the activity will promote energy conservation, smart growth, green building technologies, or reduced pollution emissions, if applicable.)

Please refer to page 10, “How the project will foster energy independence?”

(5) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

Grantee Name	Municipality of Guaynabo
Name of Entity or Department Administering Funds	Federal Affairs and Planning Department
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Wilfredo Martinez
Title	Director
Address Line 1	Apartado 7885
Address Line 2	
City, State, Zip Code	Guaynabo, Puerto Rico 00970
Telephone	787-720-4040 x-6344, 6345
Fax	787-731-8481
Email Address	wruvira@guaynabocity.gov.pr
Authorized Official (if different from Contact Person)	Hector O'Neil
Title	Mayor
Address Line 1	Apartado 7885
Address Line 2	
City, State, Zip Code	Guaynabo, 00970
Telephone	787-720-4040 ext. 6101
Fax	787-790-0707
Email Address	honeill@guaynabocity.gov.pr
Web Address where this Form is Posted	www.guaynabocity.gov.pr

(1) Activity Name: (Grantees should follow the same order that activities are listed in the Spreadsheet for Reporting Proposed CDBG-R Activities – this will allow HUD to easily match activity narratives with the information provided in the spreadsheet.)

CDBG-R- Activity #2- Planning and Administration

(2) Activity Narrative: In addition to the Spreadsheet for Reporting Proposed CDBG-R Activities, grantees must provide a narrative for each activity describing how the use of the grantee's CDBG-R funds will meet the requirements of Title XII of Division A and Section 1602 of ARRA. The grantee's narrative must also state how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

A total of \$51,434.00 (10% of the total grant) of CDBG-R funds will be used to pay reasonable program administration costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under the CDBG program. Program administration costs will include staff and related costs required for overall program management, coordination, monitoring, reporting, and evaluation, as described at §570.206(a)(1).

Use of consultants in CPD activities

The Municipality will use consultants to assist in the undertaking of CPD (CDBG programs) activities.

Among the activities that will be undertaken by the consultants are the following:

- Studies,
- Analysis,
- Data gathering,
- Preparation of plans,
- Identification of actions that will implement plans,
- Community and Economic Development action identified in local plans and consistent with the CPD programs,
- Eligible actions identified in the "Guide to National Objectives & Eligible Activities for Entitlement Communities",
- Other eligible activities as defined by the director of the Housing and Community Development Department,
- Eligible activities identified in the CDBG, HOME and ESG regulations.

Consultants and contractors will be selected using a competitive process consistent with 24 CFR Part 85. The use of consultants will be governed by Employer-employee relationship or Independent contractor relationship as defined by 24 CFR 570.200(d).

How the project will preserve and/or create jobs and promote economic recovery?

The preservation of local government jobs will promote economic recovery. Maintaining experienced employees, especially those who have administrative responsibilities for CDBG programs, will provide long-term economic benefits to the City. The equivalent of 1 full time position will be retained with CDBG-R administrative funds.

How the project will assist those most impacted by the recession?

N/A

How the project will provide the investment needed to increase economic efficiency?

N/A

How the CBDG investment will be made in transportation, environmental protection, or other infrastructure projects that will provide long-term economic benefits?

N/A

How the project will minimize or avoid reductions in essential services?

N/A

How the project will foster energy independence?

N/A

(3) Jobs Created: (Report the number of full- and part-time jobs estimated to be created and retained by the activity (including permanent, construction, and temporary jobs)).

N/A

(4) Additional Activity Information: (A description of how the activity will promote energy conservation, smart growth, green building technologies, or reduced pollution emissions, if applicable.)

N/A

C. PUBLIC COMMENT

Provide a summary of public comments received to the proposed CDBG-R Substantial Amendment.

Note: A Proposed CDBG-R Substantial Amendment must be published via the usual methods and posted on the jurisdiction's website for no less than 7 calendar days for public comment.

Response:

This section will be completed when public comment period concludes.

CDBG-R Substantial Amendment Grantee Checklist

For the purposes of expediting review, HUD asks that applicants submit the following checklist along with the CDBG-R Substantial Amendment, Spreadsheet for Reporting Proposed CDBG-R Activities, and SF-424.

Contents of a CDBG-R Action Plan Substantial Amendment

Jurisdiction(s): _____ Lead Agency _____ Jurisdiction Web Address: <i>(URL where CDBG-R Substantial Amendment materials are posted)</i>	CDBG-R Contact Person: Address: Telephone: Fax: Email:
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The elements in the substantial amendment required for the CDBG recovery funds are:

A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES

Does the submission contain a paper copy of the Spreadsheet for Reporting Proposed CDBG-R Activities?

Yes No Verification found on page _____

Does the submission include an electronic version of the Spreadsheet for Reporting Proposed CDBG-R Activities sent to the email box CDBG-R@hud.gov?

Yes No Date Spreadsheet was emailed: _____

Does the Spreadsheet for Reporting Proposed CDBG-R Activities include, for each activity:

- amount of funds budgeted for each activity, including CDBG-R funds, any additional Recovery Funds used and total activity budget,
 Yes No Verification found on page(s) _____
- the Eligibility citation (eligibility regulatory cite or HCDA cite),
 Yes No Verification found on page(s) _____
- the CDBG national objective citation,
 Yes No Verification found on page(s) _____

B. CDBG-R INFORMATION BY ACTIVITY

Does the submission contain information by activity describing how the grantee will use the funds, including:

- a narrative for each activity describing how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit,
Yes No Verification found on page(s) _____
- projected number of jobs created for each activity,
Yes No Verification found on page(s) _____
- whether an activity will promote energy efficiency and conservation,
Yes No Verification found on page(s) _____
- the name, location, and contact information for the entity that will carry out the activity,
Yes No Verification found on page(s) _____
- evidence that no more than 10% of the grant amount will be spent on administration and planning,
Yes No Verification found on page (s) _____
- evidence that no more than 15% of the grant amount will be spent on public services,
Yes No Verification found on page (s) _____
- evidence that at least 70% of the grant amount will benefit persons of low and moderate income,
Yes No Verification found on page (s) _____

C. PUBLIC COMMENT PERIOD

Was the proposed action plan amendment published via the jurisdiction’s usual methods and on the Internet for no less than 7 calendar days of public comment?

Yes No . Verification found on page(s) _____

Is there a summary of citizen comments included in the final amendment?

Yes No Verification found on page(s) _____

D. CERTIFICATIONS

The following certifications are complete and accurate:

- | | | |
|---|------------------------------|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of jurisdiction | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

- | | | |
|--|------------------------------|-----------------------------|
| (7) Section 3 | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (9) Following a plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (13) Lead-based paint procedures | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (15) Compliance with ARRA | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (16) Project selection | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (17) Timeliness of infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (18) Buy American provision | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (19) Appropriate use of funds for infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (20) 70% of CDBG-R for LMI | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Optional Certification | | |
| (21) Urgent Need | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

D. STATE CERTIFICATIONS

The following certifications are complete and accurate:

- | | | |
|--|------------------------------|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of State | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3 | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (9) Consultation with Local Governments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (12) Compliance with anti-discrimination laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (13) Compliance with laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (14) Compliance with ARRA | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (15) Project selection | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (16) Timeliness of infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (17) Buy American provision | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (18) Appropriate use of funds for infrastructure investments | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (19) 70% of CDBG-R for LMI | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Optional Certification | | |
| (20) Urgent Need | Yes <input type="checkbox"/> | No <input type="checkbox"/> |